



# Worksite theft and vandalism checklist

**It is important to keep your worksite and contents always protected. Below are some suggested prevention strategies you could use onsite to deter vandalism, theft and keep your work site safe.**

## Fencing

- Is sturdy fencing set up around the perimeter of the worksite?
- Is there any damaged fencing? And has it been repaired?
- Are all gates locked? Or do all gates have locks?
- Is the worksite near a school, parks and recreational areas, a built-up area, or a new development? You could consider permanent or semi-permanent fencing.

## Tools and equipment

- Have you removed or locked any tools onsite?
- Have you returned any equipment to the supplier if possible?
- Have you dismantled any equipment onsite?

## Materials

- Are all unfixed materials, equipment and appliance stored out of view from the street, locked away or removed from site?
- Have you marked and documented all the materials onsite?
- Have you considered using a GPS tracking device for high value materials?
- Have you deferred any delivery of valuable materials, so they are not sitting onsite for extended periods of time?

## Signage

- Is the onsite signage legible and in an appropriate location?
- Does the signage have the correct contact information?



## Onsite and other prevention strategies

- Have you implemented motion-activated lights?
- Have you turned off any power where possible so no one can turn on tools or machinery?
- Have you prevented temporary access to electrical switchboards?
- Have you removed any ladders and access to high points onsite?
- Are all onsite workers aware of all the security measures in place?
- Have you considered limiting access to only essential workers or the client?
- In extreme circumstances, have you considered hiring a security guard if the site or the area has been vandalised or theft has occurred in the past?
- Have you spoken with any of the neighbours to monitor for suspicious behaviour around the worksite?
- Do you have a plan for ongoing site checks?

## Fire prevention strategies

- Have you cleaned or had the site cleaned so as to prevent the possibility of rubbish or materials being set alight?
- Do you provide a large skip bin? And has it been emptied regularly?

## Supervision

- Do your supervisors regularly visit the premises to check on all these issues?

## Chemicals

- Have you removed or locked any dangerous chemicals onsite?

## Have you got a Contract Works Policy?



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