

QBE Builders' Warranty Insurance

ACT Application for Job Specific Policy Multi-Unit Developments

This application form is to be used where policies are required for multi-unit dwelling contracts of four (4) or more dwellings.

Important note

The following information/documentation must accompany this application:

- Evidence of ownership (subject property must be in the same name as the Developer e.g. copy of Rates Notice or copy of signed Transfer of Land if ownership has not yet been registered, or a copy of the signed contract of sale if settlement has not yet taken place.)
- Extract of building contract that details the names of the contracting parties, date of the contract, contract price, name of builder and ACN/ABN of builder (must exactly match details in Section 1 of this application. if not, a policy cannot be issued.)
- Final terms and conditions/letter of offer from the financier
- Evidence of available funds if the project is to be fully or partially self funded.

PAYMENT DETAILS FOR JOB SPECIFIC POLICY INSURANCE

A premium is payable on submission of this application form. **Paying by cheque:** please make payable to HIA Insurance Services. **Paying by Credit Card:** Please enter your credit card details in the section below.

Credit card transactions will incur a surcharge, to view the current card payment/interchange fees please visit the following: aon.com.au/australia/terms_of_business.jsp.

Credit Card Type <input type="checkbox"/> Mastercard <input type="checkbox"/> Visa <input type="checkbox"/> AMEX		I authorise the fee / premium of \$ <input type="text"/>		to be deducted from my nominated credit card.	
Card Number		CCV Number	Card Expiry (mm/yyyy)		
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Name on Card		Signature		Date (dd/mm/yyyy)	
<input type="text"/>		<input type="text"/>		<input type="text"/>	

To the extent permitted by law, we may correspond with you by electronic communication unless you instruct us not to do so (and vice versa). Electronic communications, such as emailed credit card information are not always secure and they may be read, copied or interfered with in transit. We are not responsible for any of the risks associated with electronic communication.

LODGEMENT DETAILS - Please ensure this application is lodged per the below options.

Applications sent to QBE directly will be subject to delay. If you have any queries, please call HIA Insurance on the below details.

Address: GPO Box 2188, Canberra ACT 2601 **Fax:** 02 6230 0541 **Email:** hiais.ryde@aon.com

Phone Number: 02 6230 4985 **Website:** www.hiainsurance.com.au

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SECTION 1 - Builders Details

Building Entity

ACN

ABN

Building Licence/Registration Number

Business Address

Contact Name

Mobile Number

Email

SECTION 2 - Owner/Developer Details (as per contract)

Name

Current Address

Suburb/Town

State

Postcode

Email

Mobile/Phone Number

ABN (if applicable)

Is the home owner entitled to claim an Input Tax Credit on the Premium? No Yes - If so, how much – 100% or other?

Is there any type of existing relationship between the builder and the home owner? No Yes

If yes, please provide full details of any related party interests eg. family members, joint venture/land ownership, common directors/shareholders etc.

SECTION 3 - Site Location Details

Full site address (including Unit Number, Lot Number, Street Number, Street Name, State and Postcode)

Stage Number (e.g stage 1 of 2)

What will be the street address upon completion?

SECTION 4 - Permit Authority/Council

Name

Address

Suburb/Town

State

Postcode

SECTION 5 - Contract Details (Note: Contract price must include GST and builders margin)

Signed Contract Date (dd/mm/yyyy) Estimated Start Date (dd/mm/yyyy) Estimated Completion Date (dd/mm/yyyy)

Standard Fixed Price Contract \$ **or** Cost Plus Contract: Budget \$ Margin % **or**

Project Management: Budget \$ Management Fee \$ **or** Speculative Development: Budget \$ Margin %

Has Architect/designer tendered project? No Yes - If yes, please supply details

Please advise the details and value of any non - residential works included in the development contract/construction price. (e.g shops, commercial offices etc.)

Has construction commenced? No Yes Date of commencement (dd/mm/yyyy)

Stage of construction

SECTION 6 - Development and Construction/Type

Description of the Development (e.g 6 new freestanding double storey b/v townhouses with slate roof and double garage)

Development or construction type: New Development Renovation/refurbishment of an existing building

Please provide details

Will any of the pre-existing buildings remain on site following the completion of this contract? No Yes - If yes, please supply details

Does this contract include any non-residential construction work? No Yes - If yes, please supply details

Number of non-residential levels total

Will the owner/developer be undertaking any work or be supplying any of the materials? No Yes - If yes, please supply details

Number of Residential Levels

Number of Residential Units total

Number of Parking Levels: Above

Below Ground

One or more lifts? No Yes

What is the Soil Classification for this site? A S M N H P E Other

SECTION 6 - Development and Construction/Type (continued)

Name the Geotechnical engineer who classified the site

Name/Address of Engineer preparing the footings

Please provide details of the following consultants to the project:

Quantity Surveyors

Structural Engineers

Lift Consultants

Air Conditioning Consultants

SECTION 7 - Construction Finance Details

Name of the Bank/Financier to the project

 Please attach a copy of the final terms and conditions offer document issued by the respective financier.

SECTION 8 - YOUR DUTY OF DISCLOSURE

The information you provide in this application is relevant to QBE's decision as to whether to offer future builder's warranty insurance.

Your duty of disclosure

Before you enter into an insurance contract, you have a duty to tell us anything that you know, or could reasonably be expected to know, may affect our decision to insure you and on what terms.

You have this duty until we agree to insure you.

You have the same duty before you renew, extend, vary or reinstate an insurance contract.

You do not need to tell us anything that:

- reduces the risk we insure you for; or

- is common knowledge; or
- we know or should know as an insurer; or
- we waive your duty to tell us about.

If you do not tell us something

If you do not tell us anything you are required to, we may cancel your contract or reduce the amount we will pay you if you make a claim, or both.

If your failure to tell us is fraudulent, we may refuse to pay a claim and treat the contract as if it never existed.

SECTION 9 - BUILDER DECLARATION AND ACKNOWLEDGEMENT

I/We declare and acknowledge that:

- The Insurer QBE has the right to decline any Builders Warranty Insurance application.
- The Insurer QBE or its Agents reserve the right at all times to seek additional information from the builder and all other parties to this application.
- The details as provided in this application are true and correct.
- I/We have not been refused or declined Builders Warranty Insurance or any other form of construction insurance in the past.
- I/We authorise QBE and its related entities, to collect or disclose any personal

information to any other Builders Warranty Insurers, Insurance Reference Services or relevant Statutory Authorities and that where I/we have provided information about another person as in the case of a building owner or employee that this person has been or will be made aware of this.

- I/We acknowledge that QBE reserves the right to apply an additional premium in the event of a 20% or greater variation to the original contract price.
- I/We declare that as at the date of signing this application that I/we are solvent.

Declared by (Name)

Position/Title

For and on behalf of (name or Applicant entity)

Signature

Date (dd/mm/yyyy)

PRIVACY STATEMENT

HIA Insurance Services Pty Ltd ('HIAIS') is committed to protecting your personal information in accordance with the Australian Privacy Principles under the Privacy Act 1988 (Cth). We collect, use and disclose personal information to offer, promote, provide, manage and administer the many financial services and products we and our group of companies are involved in, as set out in the [HIAIS Privacy Notice](#).

Unless we hear from you otherwise, through the means set out in the [HIAIS Privacy Notice](#), we will assume that you have read the [HIAIS Privacy Notice](#) and you have no objection to us handling your personal information in the manner set out in this notice (which includes contacting you to promote our products and services we think may be of interest to you).

A copy of the [HIAIS Privacy Notice](#) can be located on our website www.hiainsurance.com.au

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